



08 June 2020

Dear Parents/Carers,

You have indicated to us that you wish your child to return to school following the phased re-opening of schools from 15th June 2020.

In order to ensure a safe and smooth return to school and efficiency of the procedures in place, we have decided to introduce a phased return to the school across the week with Year 6 children returning from 15th June, Year 1 children returning from 16th June, Reception children returning from 17th June and Nursery children returning from 18th June.

Your child will be in:

Nursery Group B taught by Mrs Emerson.

Initially, our focus as children return, will be to work closely with them to offer reassurance, discuss their thoughts, feelings and experiences, answer their questions as well as ensure they understand any new rules and procedures.

The nursery building will be a little different with the inside space being partitioned using nursery furniture into two areas – one using Elmer's Room and nearby space in the main nursery room and one using Gruffalo's Room and the conservatory (There will be no tape restricting access around the building). Each group will also have outdoor space. The children will be closely supervised at all times and made aware of what they are and are not able to do.

A walkabout video showing the building set up can be found in the news section of the school website.

Procedures for dropping off and collecting children

Nursery Group B drop off time is 9.15am and pick up time is 3.30pm via the Lydgate Lane (field) entrance (a one way in and out system will be in place). Children will enter and exit the building via the gate into the Nursery garden. Markers will be placed in front of the gate to encourage social distancing.

Where possible, only the child accessing nursery and one adult should access the school site, however we understand that some parents may need to bring other children with them and we expect that these children also observe the necessary social distancing protocols and are not allowed to move freely around the site.

Once your child has been passed over to their group teacher, parents/carers should leave the school site immediately. If your child sometimes finds leaving you a challenge, please be aware that members of staff will not be able to take a child from



you, but will be able to approach the child if they are on their own to reassure and guide them into nursery.

There will be no need for parents to open and close gates on the site. All gates on the school site will be closed by a member of staff following all children being dropped off/ picked up from the school.

Children will be encouraged to wash their hands or use hand sanitiser whenever entering or exiting building throughout the day and parents are advised to ensure that children wash their hands when they return home.

Please note: climbing frames are not to be used before, during or after school hours.

Items children will require

Children are required to come to school in clean clothes each day and therefore should come to school in casual clothes which are suitable for the weather and for physical activity. It is important that the children are not dependent upon an adult helping to do up buttons, shoe laces etc. and therefore jogging bottoms and shoes with Velcro fastenings are ideal. Children will need to bring a coat, even if the weather is warm, in case it rains. On particularly warm days, we would advise that children also bring a sun hat and that sun cream is applied before they come to school. Sun cream will be available in school if reapplication is required throughout the day which will be carried out by the child guided by a member of staff. The only other object children will need to bring is a lunch bag if they are bringing their lunch from home. This will be disinfected upon arrival in school and will be sent home each day to be cleaned thoroughly. We would like to limit items brought into school and therefore request that school bags are not sent into school – if your child requires a change of clothes, these will be provided by Nursery.

If a child becomes unwell

We would be grateful if parents/carers monitored their child's/family members' health carefully and regularly report any symptoms of COVID 19 that their household may have to the school.

Where children or a member of their household displays symptoms of the coronavirus, parents/carers should follow the [Stay at Home](#) guidance.

Pupils and Staff displaying symptoms will **not be** permitted into school until a [7/14-day isolation is completed](#).

Where a child might start showing signs of symptoms in school, they will be transferred to an isolation room and parents will be contacted immediately. The child will remain in the isolation room, carefully supervised, until they can be collected. Isolation procedures will also be in place for members of staff who show signs of symptoms whilst in school. All parents will be contacted with any required information and guidance should this happen.

Absence from School

Attendance procedures for those children returning to school will resume and parents/carers should contact the school to inform us that their child will not be in school that day and provide a reason. If a child we expect to be in school is absent, office staff will contact parents as per the usual procedure.



Visitors to the school

In order to promote social distancing and limit contact, only essential visitors e.g. for health and safety reasons, will be allowed into the school building and will be carefully supervised throughout their visit. Parents will not be allowed into the school building and should phone or email the school if they would like to contact us.

Procedures put in place will be monitored carefully on a daily basis and any changes will be communicated to parents if and when necessary.

We hope that this provides you with all of the necessary information and look forward to welcoming your child back to nursery.

Thank you for your continued support.

Yours sincerely,

S. Kitching

S. Kitching
Headteacher

Nursery

- Shoes can fasten themselves not laces.
- Clothes that they can put on and off themselves – joggers.

